

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING NOTICE AND MARKED**



**AGENDA**  
**Wednesday, July 13, 2011**  
**5:00 p.m.**  
**Scottsdale Airport Terminal Lobby**  
**15000 N. Airport Drive, Scottsdale, AZ**



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**AIRPORT ADVISORY COMMISSION**

Gunnar Buzzard, Chairman  
John Washington, Vice Chairman  
Ken Casey  
William Schuckert

William Bergdoll  
Michael Goode  
Lois Yates

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**Call to Order – 5:25 PM**

**Roll Call – ALL PRESENT**


**Aviation Director's Report** – MRS. SHANNON JOHNSON, MANAGEMENT ANALYST, REPORTED THE RESTAURANT RFP CLOSED IN JUNE WITH NOT BIDDERS. OPERATIONS MANAGER MR. CHRIS READ PROVIDED THE COMMISSION WITH DETAILS REGARDING THE THREE AIRCRAFT PARKING APRON RECONSTRUCTION PROJECT THAT ARE CURRENTLY UNDERWAY OR PLANNED TO BEGIN IN THE NEAR FUTURE. HE PROVIDED A CURRENT STATUS OF THE PHASE 1 PROJECT AND THEN PROVIDE THE COMMISSION WITH APPROXIMATE COMPLETION DATES OF ALL THREE OF THE PROJECTS.

**Approval of Minutes – OK – 7/0**

REGULAR MEETING  
**June 9, 2011**

**Public Comment**

Citizens may address the members of the Airport Advisory Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.

 Persons with a disability may request a reasonable accommodation by contacting Theresa Smith at Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

**CONSENT AGENDA                    ITEMS 1-3 – OK – 6/0**  
**(COMMISSIONER SCHUCKERT EXCUSED HIMSELF DUE TO CONFLICT OF INTEREST)**

**How the Consent Agenda Works:** The Commission may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Request to Speak card for each topic you wish to address. **You will be given three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Chairman's discretion.**

After all speakers have finished, the Commission will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Commission will be acted on as appropriate.

1. Discussion and Possible Action Regarding Airpark Aeronautical Business for Lex Capital, U.S. Corp. to conduct Hangar/Shade Leasing Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**
2. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Borden Properties, LLC to conduct Hangar/Shade Leasing Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Tempus Jets, Inc. to conduct Aircraft Charter Brokerage Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**

**REGULAR AGENDA BEGINS ON FOLLOWING PAGE**

## REGULAR AGENDA

## ITEMS 4-11

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

4. Discussion and Possible Action to Adopt Resolution No. 8721 and Ordinance No. 3950 amending Chapter 5, Aviation, of the Scottsdale Revised Code, Airport Rules and Regulation, Airport Minimum Operating Standards, Airpark Rules and Regulations, Airpark Minimum Operating Standards and the Scottsdale Airport/Airpark Rates and Fees Schedule that addresses an overall review and modification of the airport's primary guiding documents to help foster the long term economic health and enhance the safe operating environment at the airport/airpark.

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

**MOTION AND SECOND TO APPROVE ALL CHANGES INCLUDING THE OPTION 2 CHANGES ON SELF-FUELING IN THE AIRPARK.**

**MOTION AND SECOND TO AMEND THE PREVIOUS MOTION BY ADDING ADDITIONAL LANGUAGE TO OPTION 2 AS PROPOSED BY COMMISSIONER GOODE – OK - 5/2 (JW, KC).**

**MOTION AND SECOND TO APPROVE AMENDED MOTION WITH ADDITIONAL LANGUAGE TO OPTION 2 – OK – 5/2 (JW, KC).**

5. Discussion and Input Regarding the Airport Commission Liaison Program  
Contact: Chairman Buzzard, 312-2321, [gwb@vme.com](mailto:gwb@vme.com)
6. Discussion and Input Regarding Monthly Operations Reports for May and June 2011  
Staff contact: Chris Read, Airport Operations Manager, 312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
7. Discussion and Input Regarding Quarterly Noise Complaint Summary Report  
Staff contact: Kate O'Malley, Aviation Planning & Outreach Coordinator, 312-8482, [komalley@scottsdaleaz.gov](mailto:komalley@scottsdaleaz.gov)
8. Discussion and Input Regarding Monthly Financial Reports for April and May 2011  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
9. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs  
Staff contact: Kate O'Malley, Aviation Planning & Outreach Coordinator, 312-8482, [komalley@scottsdaleaz.gov](mailto:komalley@scottsdaleaz.gov)
10. Discussion and Input Regarding Status of Aviation Items to City Council  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
11. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**MOTION TO CHANGE MEETING START TIME TO 5:00 P.M. – OK – 5/2 (GB/WB)**

### **Commission Summary of Current Events**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### **Future Agenda Items**

Discussion and possible action regarding Commissioner requested future agenda items.

**MOTION TO ADD ITEM FOR DISCUSSION AND INPUT REGARDING THE AIRPORT  
RESTAURANT – OK-7/0**

**Adjournment – 7:42 PM**